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# **Report Name:** Food and Agricultural Import Regulations and Standards **Country Report**

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# **Report Highlights:**

This report is an addendum to the GAIN report number E42020-0069 EU Food and Agricultural Import Regulations and Standards (FAIRS) Report, dated October 14, 2020. It lists the Dutch import regulations and standards that are not harmonized within the EU or where the Netherlands varies from EU standards.

# Summary

This Food and Agricultural Import Regulations and Standards (FAIRS) Subject report was prepared by the Office of Agricultural Affairs in The Hague (FAS/The Hague). While the EU FAIRS report provides an overview of food and feed legislation currently in force for the European Union (EU), this report lists the Dutch import regulations and standards that are not harmonized within the EU or where the Netherlands varies with the EU. The report should therefore be read in conjunction with the GAIN report number E42020-0069: EU FAIRS Report, dated October 14, 2020. The sections below are numbered to correspond to the numbers in the EU Report.

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# **DISCLAIMER**:

While every possible care was taken in the preparation of this report, the information provided may not be completely accurate because policies may have changed since its preparation, or because clear and consistent information about these policies was not available at the time. It is highly recommended that U.S. exporters verify the full set of import requirements with their Dutch buyers, who are in the best position to research such matters with local authorities, before any goods are shipped. Final approval of any product is subject to Dutch regulations and standards as interpreted by border officials at the time of product entry.

FAS/The Hague recommends to also read the Netherlands Food and Agricultural Import Regulations and Standards (FAIRS) – Certification Report. This, and all other reports can be downloaded at: <u>https://gain.fas.usda.gov/#/</u>.

Most, but not all, Dutch food legislation is harmonized at the EU level. However, imported products must meet existing Dutch requirements in cases where EU regulatory harmonization is not yet complete or absent. National measures still exist for the choice of language, use of stickers, samples, packaging waste management, food contact materials, enzymes, processing aids, product registration, novel foods, fortified foods, and gelatin capsules containing fish oil.

# Section I. General Food Laws

#### The Netherlands

As a member of the EU, the Netherlands conforms to all EU regulations and directives. <u>Regulation</u> <u>178/2002</u> (General Food Law) is the harmonized regulation which sets out the general principles and requirements of the EU's harmonized food law. The Dutch Food and Drugs Law is called "<u>Warenwet</u>" (in Dutch). The Warenwet provides the Dutch regulatory framework for all food and non-food products, and applies to domestically produced and imported products. Revisions of the Dutch Food and Drugs Law are published in the "<u>Staatscourant</u>." At this website all other Dutch legislation can be found as well. If you need further assistance, please contact FAS/The Hague via <u>AgTheHague@fas.usda.gov</u> or +31-70-310-2305.

The Netherlands Food and Consumer Product Safety Authority, or NVWA, is the name of the Dutch food safety authority. Its task is to protect human and animal health. The NVWA monitors food and consumer products to safeguard public health and animal health and welfare. It also controls the whole production chain, from raw materials and processing aids to the consumption of finished products. The NVWA is an independent agency in the Ministry of Agriculture, Nature, and Food Quality. The three main tasks of the Authority are: supervision, risk assessment, and risk communication. Other important activities are incident and crisis management and policy advice for the Minister of Agriculture, Nature, and Food Quality, as well as liaising with other Ministries. The NVWA contact details can be found in Appendix I of this report while more detailed information is available online at <a href="https://english.nvwa.nl/">https://english.nvwa.nl/</a>.

# Section II. Labeling Requirements

# A. General Requirements

Per the EU, the standard U.S. label on food products fails to comply with EU labeling requirements. On December 13, 2014, the EU's <u>"Food Information to Consumers (FIC)" regulation 1169/2011</u> became applicable for all pre-packaged food and drink products marketed in the EU, including those imported from non-EU countries. The mandatory nutrition declaration requirement introduced by the FIC regulation went into effect on December 13, 2016. More information, as well as updates on EU labeling rules, can be found online at <u>http://www.usda-eu.org/trade-with-the-eu/eu-import-rules/eu-labeling-requirements/</u>.

# 4. Language Requirements

Dutch is the official language of the Netherlands. Therefore, labels must be in Dutch (while additional languages are permissible).

# 7. Minimum Durability

Annex X to FIC regulation 1169/2011 sets out rules for the indication of the date of minimum durability, use-by date, and date of freezing. The use-by date must be indicated on pre-packed individual portions. The durability date AND the date of (first) freezing preceded by the words "frozen on" is required on labels of frozen meat, frozen meat preparations, and frozen unprocessed seafood products.

<b>In English:</b> The date of 'minimum durability' shall be preceded by the words:	In Dutch:
-'Best before' -'Best before end'	- 'Ten minste houdbaar tot' - 'Ten minste houdbaar tot einde'
The 'use by' date shall be preceded by the words: -'Use by'	-'Te gebruiken tot'
The date of 'freezing' or the date of 'first freezing' shall be preceded by the words: -'Frozen on'	-'Ingevroren op'

In the Netherlands, the Dutch government wants to <u>reduce food waste</u> by 50 percent by the year 2030. Together with the food industry and food distributors, the Ministry of Agriculture is discussing the use of 'best before' labels on food products. Although required in the above EU Regulation, many products which have a 'best before' date on the label are edible after that date but are predominantly thrown away out of perceived safety concerns.

# 12. Nutrition Declaration

Article 35 of FIC Regulation 1169/2011 allows Member States to recommend the use of additional forms of expression or presentation on the nutrition declaration. In the Netherlands, out of the three voluntary nutrition labeling schemes, the Dutch government plans to endorse the Nutri-Score scheme as of mid-2021. This scheme includes a color-coded designation from A (best nutritional quality) to E (poorer nutritional quality). Several Dutch retailers and food companies have already voiced support for the Nutri-Score scheme. For additional information, see, for example, GAIN report number <u>NL9024: Dutch Food Company Adds Nutri-score to Packaged Products, September 06, 2019</u>.

# 14. Trans Fats

In April 2019, <u>Regulation 2019/649</u> amending Annex III to Regulation 1925/2006 on trans-fats was published in the Official Journal. This new Regulation sets a maximum limit of trans-fats (of 2 grams per 100 grams of fat), other than trans-fats naturally occurring in animal fat, in food, which is intended for the final consumer. The Regulation entered into force in May 2019. However, food which does not comply with this Regulation may continue to be placed on the market until April 1, 2021.

Rules to label the content of trans-fats in food products are not yet harmonized within the EU. Certain Member States, such as Denmark, Austria, Hungary, and Latvia, have set national legal limits on industrially produced trans-fats in foods. In the Netherlands, the food industry, food distributors, and the Ministry of Public Health, Welfare and Sport signed a voluntary agreement -- the <u>National Agreement to</u> <u>Improve Product Composition 2014-2020</u> -- to further reduce the levels of salt, trans-fats, and calories in food products, and also to produce products with smaller portion sizes.

# 15. Use of Stickers

Standard U.S. labels do not meet the Dutch labeling requirements. Packaged food products from the United States, however, are often imported with a standard U.S. label. Products therefore need to be relabeled in the Netherlands, prior to retail sale. Stick-on labels are accepted in the Netherlands. The Dutch NVWA is the competent authority for enforcement and regularly visits supermarkets to check the labels on food products.

With regard to the use of stickers in the EU as a whole, the European Commission refers to point 2.1.1 of their <u>Questions and Answers on the Application of Regulation 1169/2011</u>, which says that "labels should not be easily removable so as to jeopardize the availability or the accessibility of the mandatory food information to the consumer."

# 16. Samples

Products from the United States that are not approved for export to the Netherlands and are used for research and diagnosis, pathogens, trade samples, and demonstration material purposes in the Netherlands can, in some cases, be granted an import exemption.

For animal and animal products, an import exemption can be requested by completing the following <u>document</u> (in Dutch). Additional information on requesting an import exemption can be found on the <u>website of the NVWA</u> (in Dutch).

For plants, produce, and plant based material, an import exemption can be requested by completing the following <u>document</u> (in Dutch). Additional information on requesting an import exemption can be found on the <u>website of the NVWA</u> (in Dutch).

U.S. companies interested in sending samples to the Netherlands should consider contacting USDA's Foreign Agricultural Service in the Netherlands for guidance by sending an email to <a href="mailto:agthehague@usda.gov">agthehague@usda.gov</a>.

# **B.** Other Specific Labeling Requirements

# 3. Labeling of Genetically Modified (GM) Foods

While there is an EU regulation for the labeling of genetically modified food products, EU-harmonized legislation defining "non-GM," "GM-free," or similar labeling terms does not exist.

In order to limit the number of labels on packaged food products, the Netherlands is of the opinion that there are three types of food products: GM foods (EU labeling regulations), organic foods (by definition they do not contain GM components (EU labeling regulations)) and conventional food products.

Food companies can, if they want, mention on their product label that a product is "produced without using genetically engineered technology" (in Dutch: "bereid zonder gentechniek"). In order to mention this on their product label, food companies have to comply with Dutch regulation <u>Warenwetbesluit</u> <u>nieuwe voedingsmiddelen en genetisch gemodificeerde levensmiddelen</u>.

Under the new EU Organic Regulation which will enter into force on January 1, 2021, the EU-U.S. equivalency arrangement will expire five years after its entry into force. By this date, January 1, 2026, the equivalency arrangement has to be converted into an organic trade agreement. If not, U.S. exporters of certified organic products will have to fully comply with the same standards as the EU Organic Regulation.

# 5. Wine, Beer, and Other Alcoholic Beverages

EU article 16 of FIC Regulation 1169/2011 states that the declaration of the list of ingredients is not mandatory for beverages containing more than 1.2 percent by volume of alcohol. In practice, however, most Dutch beer brewers declare the list of ingredients on their labels.

# Section III. Packaging and Container Requirements

# **B.** Packaging Waste Management

EU Member States are required to take measures to reduce packaging waste and must introduce systems for reuse, recovery, and recycling of packaging materials (<u>Council Directive 94/62/EC</u>). In the Netherlands, the Afvalfonds Verpakkingen (Packaging Waste Fund) was established by producers and importers to collectively meet the extended producer responsibilities as outlined in the Packaging Decree and Packaging Agreement. More information can be found on their website https://afvalfondsverpakkingen.nl/en/ and http://www.pro-e.org/netherlands1.htm.

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# C. Material in Contact with Food Stuffs

An introduction to the European Food Contact Material (FCM) legislation can be found on the website of the European Commission at:

<u>http://ec.europa.eu/food/food/chemicalsafety/foodcontact/documents\_en.htm</u>. Member States are allowed to provisionally authorize the use of certain substances not listed in one of the specific EU directives as described in the GAIN report number <u>E42019-0048</u>: <u>EU Food and Agricultural Import</u> <u>Regulations and Standards (FAIRS) Report, January 10, 2020</u>.

EU Member States may also restrict or temporarily prohibit the use of certain materials authorized by the specific directives for reasons of public health. This, however, is a practice that is rarely used. When there is no specific EU legislation, EU Member States may establish national measures. The Netherlands has national rules on a number of materials: paper and board, rubber, metals and alloys, glass and glass ceramics, ceramics and enamels, textiles, wood and cork, coatings and varnishes, and colorants and pigments. The Dutch Warenwet covers the legislation on and requirements for food contact materials, detailed information can be found <u>here</u> (in Dutch). The competent authority in the Netherlands is the Ministry of Public Health, Welfare and Sport.

<u>Directive (EU) 2019/904</u> on the reduction of the impact of certain plastic products on the environment was published on June 5, 2019. The Netherlands, being an EU Member State, has until July 3, 2021 to transpose this Directive into national laws, regulations, and administrative provisions in order to comply with it. The <u>Dutch proposal</u> is currently for approval in the Dutch Senate.

# Section IV. Food Additive Regulations

<u>Annex II to Food Additives Regulation 1333/2008</u> lists all additives approved for use in foods and their conditions of use. The authorized uses of additives are listed according to the category of food to which they may be added. Additional information on food additives can be found in the GAIN report number E42020-0069: EU FAIRS Report, dated October 14, 2020.

# C. Enzymes

The existing <u>provisions</u> (in Dutch) in the Netherlands on the marketing of food enzymes will continue to apply until the adoption of an EU positive list of authorized enzymes, which is currently being developed. In addition, there are <u>restrictions on the use of enzymes in meal and bread in the Netherlands</u>. <u>Guidance documents</u> on the use of enzymes can be found on the European Commission's website at: <u>http://ec.europa.eu/food/safety/food\_improvement\_agents/enzymes/eu\_rules\_en</u>. The competent authority in the Netherlands is the Ministry of Public Health, Welfare and Sport.

# **D.** Processing Aids

EU harmonized rules only exist for certain categories of processing aids: a list of extraction solvents allowed in the production of foodstuffs and food ingredients, along with their conditions of use has been established in <u>Council Directive 2009/32/EC</u>. Processing aids that are subject to Dutch legislation can be found in the '<u>Warenwetbesluit Bereiding en Behandeling van Levensmiddelen</u>' and '<u>Warenwetregeling</u> <u>Extractiemiddelen</u>.' The competent authority in the Netherlands is the Ministry of Public Health, Welfare and Sport.

# Section V. Pesticides and Contaminants

#### A. Pesticides

<u>EU Regulation 1107/2009</u> sets out rules for the authorization of plant protection products. For the authorization/withdrawal of plant protection products, the EU is divided into three zones. The Netherlands, together with Belgium, Czech Republic, Germany, Ireland, Luxembourg, Hungary, Austria, Poland, Romania, Slovenia, and Slovakia, falls under Zone B – Centre (see Annex I of regulation 1107/2009).

# Section VI. Other Requirements, Regulations, and Registration Measures

# A. Certification and Document Requirements

#### **Composite Products**

Composite products that need to be accompanied by a composite health certificate have been a problem due to the requirement that more than one ingredient needs to be certified according to <u>EU certification</u> requirements. At the time of this report's publication, those which only contain dairy and egg products can be exported to the Netherlands.

The current certification requirements for composite products will continue to apply until April 21, 2021. Following the changes in several related pieces of EU legislation, and after that date, entry requirements will no longer be based on the percentage of ingredients or animal origin but rather on the animal health or public health risk linked to the composite product itself.

# **B.** Inspections

All consignments to be presented at the border control posts have to undergo documentary checks. Identity and physical checks are carried out at a frequency depending on the risk linked to the specific animals or goods. The criteria to determine and modify the frequency rates are established by the Commission. The list of products subject to official controls at border posts was updated with effect from December 14, 2019, in <u>Commission Implementing Regulation (EU) 2019/2007</u>. For more information about the requirements, please see GAIN report <u>E42020-0068: FAIRS Export Certificate Report Annual</u>, dated October 13, 2020.

In the Netherlands, the NVWA is responsible for inspections. Criteria for laboratories conducting food controls have been harmonized, but it is the Member States' responsibility to designate laboratories that are allowed to perform analyses. A list of laboratories designated by the Netherlands to perform analysis can be found at the website of the Dutch Accreditation Council at: <u>https://www.rva.nl/en/accredited-organisations/all-accredited-bodies</u>. Different laboratories are accredited for different types of controls.

Dutch Accreditation Council (RVA) P.O. Box 2768, 3500 GT Utrecht, the Netherlands Phone: +31-30-239-4500 Email: <u>contact@rva.nl</u> Website: https://www.rva.nl/en

#### **D. Product Registration**

Certain foods, such as total diet replacements for weight control, fall within the scope of the EU's <u>Foods</u> for <u>Specific Groups Regulation 609/2013</u>, and must be notified to the competent authority of the Member State where the food is marketed.

Exporters of vitamin-enriched foods or nutritional supplements are advised to check for the existence of specific EU Member State registration or notification requirements. The competent authority in the Netherlands is the Ministry of Public Health, Welfare, and Sport.

# Section VII. Other Specific Standards

#### A. Novel Foods

The <u>EU framework regulation 2015/2283</u> on Novel Foods became applicable on January 1, 2018. Food business operators are responsible for verifying whether the food or ingredient they intend to market in the EU is novel or not. Novel Food regulation 2015/2283 provides for a consultation process when the status of a food or food ingredient is unsure. <u>Commission Implementing Regulation 2018/456</u> lists the procedural steps that food business operators must follow to consult with the competent authority of the EU Member State where they first intend to market their product. The competent authority in the Netherlands is the Ministry of Public Health, Welfare, and Sport.

Consultation requests should be sent electronically to the novel food assessment body:

Medicines Evaluation Board (CBG-MEB) Novel Food Unit P.O. Box 8275 3503 RG Utrecht, the Netherlands Email: <u>novelfoods@cbg-meb.nl</u> Website: <u>https://english.cbg-meb.nl/</u>

# **D.** Fortified Foods

<u>EU Regulation 1925/2006</u> sets out harmonized rules on the addition of vitamins and minerals to food. However, maximum permitted levels of vitamins and minerals are not yet harmonized and are still subject to Member State national rules. In the Netherlands, these national rules are regulated in the Dutch Decision <u>Warenwetbesluit toevoeging micro-voedingsstoffen aan levensmiddelen</u>. The competent authority in the Netherlands is the Ministry of Public Health, Welfare, and Sport.

# **F. Food Supplements**

<u>Regulation (EC) No 999/2001</u> has been amended by <u>Commission Implementing Decision 2016/1196</u>. As a result, Dutch import requirements changed. U.S. manufacturers of gelatin capsules containing fish oil who wish to export to the Netherlands need, in addition to a fishery certificate issued by U.S. Department of Commerce's National Oceanic and Atmospheric Administration (NOAA), a TSE attestation per Annex V to Regulation (EC) No 999/2001.

# G. Irradiated foodstuffs

Harmonization of EU rules on food irradiation has been slow and only a few products have so far received EU-wide approval. Until the EU positive list is expanded, national authorizations continue to apply. When the requirements in the Dutch <u>Warenwetbesluit Doorstraalde Waren</u> are met, it is possible to import irradiated food products from the United States into the Netherlands. The main requirements are that the treatment must have taken place at an EU-approved facility and that each shipment must include the name and address of this approved facility. The competent authority in the Netherlands is the Ministry of Public Health, Welfare, and Sport.

# In English:

If products treated with ionizing radiation, are sold, the words 'irradiated' or 'treated with ionizing radiation' shall appear on the label.

# In Dutch:

In the Netherlands the label should mention 'doorstraald,' 'door straling behandeld,' or 'met ioniserende straling behandeld.'

# H. Seafood

On September 23, 2020, the U.S. Food and Drug Administration (FDA) and the European Commission (EC), took important steps to open the market for the sale of molluscan shellfish, including oysters, clams, mussels, and scallops, from both the United States and the EU to their consumers. Initially, certain firms in Washington and Massachusetts will have access to the EU market. U.S. firms in other states soon will have an opportunity to be considered, using a streamlined process established by the FDA and the EC. Background and more detailed information can be found online at: <a href="https://www.fda.gov/food/cfsan-constituent-updates/fda-finalizes-first-food-safety-equivalence-determination-resumption-shellfish-trade-spain-and">https://www.fda.gov/food/cfsan-constituent-updates/fda-finalizes-first-food-safety-equivalence-determination-resumption-shellfish-trade-spain-and.</a>

Detailed information on shipping seafood and fish products to the EU is provided online at: <u>https://www.fisheries.noaa.gov/national/seafood-commerce-certification/export-certification-european-union</u>.

# Section VIII. Trademarks, Brand Names, and Intellectual Property Rights

# A. Trademarks

The Netherlands' Office for Intellectual Property is the official government body responsible for granting patents, designs, trademarks, and copyright. Exporters wanting to register trademarks/brand names are advised to contact the Office for Intellectual Property. More detailed information on trademarks and the Office for Intellectual Property's contact details can be found <u>here</u>.

# Section IX. Import Procedures

U.S. companies interested in sending samples to the Netherlands should consider contacting USDA's Foreign Agricultural Service in the Netherlands for guidance by sending an email to <a href="mailto:agthehague@usda.gov">agthehague@usda.gov</a>.

Animal and plant products are brought in from countries all over the world into the EU. To prevent the introduction of animal diseases and pests, and to protect the market from public health risks, the European Commission set out detailed regulations. On this basis, the Dutch NVWA performs checks on:

Live Animals (such as horses, chickens, and ornamental fish) and products of animal origin (such as meat, fish, wildlife, and animal feed): More detailed information on the import procedures for animals and products of animal origin can be found on the following websites: <u>https://english.nvwa.nl/topics/themes/animal-health</u> and <u>https://www.nvwa.nl/onderwerpen/import-van-dieren-en-producten-van-dierlijke-oorsprong</u>.

**Food Stuffs** (such as vegetables, dried fruits, spices, nuts, and seeds): More detailed information on the import procedures for food stuffs can be found on the following websites: <u>https://english.nvwa.nl/topics/themes/food-safety</u> and <u>https://www.nvwa.nl/onderwerpen/import-van-levensmiddelen-en-consumentenproducten</u>.

**Plant Products**: Veterinary checks are applicable to some plant products, especially hay and straw. These products may only be imported from certain countries. More detailed information on the import procedures for plant products can be found on the following websites: <u>https://english.nvwa.nl/topics/themes/plant-health</u> and <u>https://www.nvwa.nl/onderwerpen/import-planten-groenten-fruit-plantaardige-producten</u>.

The CITES regulations (CITES: Convention on International Trade in Endangered Species of wild flora and fauna) are, in addition to the national and EU legislation, applicable on the import of live animals, animal products, food, and plant products into the Netherlands.

# Section X. Trade Facilitation

# A. Advance Ruling

In the Netherlands, it is possible to obtain Binding Tariff Information (BTI) by contacting the Tax Office and completing the <u>application form</u>. This service is especially advisable for more complex food products, as it involves closer consideration of the product's composite ingredients and is legally binding. The BTI is valid for three years. With a BTI, both the U.S. exporter and the Dutch importer know how the goods are classified and what documentation is required. As of October 1, 2019, business operators shall introduce all new applications electronically. More information is available online on the  $\underline{EC's}$  website.

Tax Office Belastingdienst Douane Regio Rotterdam Rijnmond Team Bindende Tariefinlichtingen PO Box 3070, 6401 DN Heerlen, the Netherlands Phone: +31-88-153-4414

#### E. Average Release Time for Products - Common Delays

An overview of checks that can be performed at the Border Inspection Posts (BIPs) in the Netherlands can be found online at: <u>https://www.nvwa.nl/onderwerpen/import-van-levensmiddelen-en-</u><u>consumentenproducten/documenten/import/diversen/nvwa-import-levensm-diervoeder-</u><u>productveiligheid/2016m/aangewezen-controle-locaties</u>.

**Documentary Check**: This is an examination of the original required documents that accompany the consignment based on model certificates according to EU legislation. The documentary check is carried out by Customs, based on an agreement between the Ministry of Agriculture, Nature, and Food Quality and the Ministry of Finance.

**Identity Check**: This is to ascertain that the products correspond to the information given in the accompanying certificates or documents. All veterinary goods undergo an identity check and this check is conducted by comparing the seal number of the container with the seal number mentioned on the Health Certificate. If no seal number is mentioned on the Health Certificate, the veterinary authorities will need to open the shipment to conduct the identity check.

Physical Check: This is a check on the product itself, to verify compliance with the food or feed law.

If the NVWA decides to detain a shipment, it will produce an <u>official notification</u> which will be sent to the freight forwarder. This notification will mention the reason why this shipment was detained and what needs to be done in order to release it. If the NVWA **plans to reject** a shipment, it will draw up this <u>notification</u>; if the NVWA **has decided to reject** a shipment it will draw up this <u>notification</u>. Additional information on the Border Inspection Post (BIP) procedure can be found online <u>here</u>.

# Appendix I. Government Regulatory Key Agency Contacts

Ministry of Agriculture, Nature and Food Quality PO Box 20401, 2500 EK The Hague, the Netherlands Phone: +31-70-379-8911 Website: <u>https://www.rijksoverheid.nl/ministeries/ministerie-van-landbouw-natuur-en-voedselkwaliteit</u>

Ministry of Finance Korte Voorhout 7, 2511 CW The Hague, the Netherlands Phone: +31-70-342-8000 Website: https://www.rijksoverheid.nl/ministeries/ministerie-van-financien

Ministry of Health, Welfare and Sport Department for Nutrition, Health Protection and Prevention Team Food Safety P.O box 20350 2500 EJ The Hague, the Netherlands Phone: +31-70-340-6957 E-mail: <u>dienstpostbusVGP-secretariaat@minvws.nl</u> Website: <u>https://www.rijksoverheid.nl/ministeries/ministerie-van-volksgezondheid-welzijn-en-sport</u>

The Netherlands Food and Consumer Product Safety Authority (NVWA) PO Box 43006, 3540 AA Utrecht, the Netherlands Phone: +31-88-223-3333 Email: <u>info@nvwa.nl</u> Website: <u>https://english.nvwa.nl/</u>

# Appendix II. Other Import Specialist Technical Contacts

There are no other import specialist contacts.

**Attachments:** 

No Attachments