

Voluntary Report – Voluntary - Public Distribution

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Report Name: Decree 248 Unofficial Self-Registration Guide for Overseas Food Facilities

Country: China - People's Republic of

Post: Beijing

Report Category: Administrative, Agricultural Situation, Agriculture in the News, Beverages, Citrus, Coffee, Cotton and Products, Dairy and Products, FAIRS Subject Report, Avocado, Canned Deciduous Fruit, Dried Fruit, Fresh Deciduous Fruit, Fresh Fruit, Kiwifruit, Raisins, Stone Fruit, Strawberries, Grain and Feed, Livestock and Products, MISC-Commodity, Oilseeds and Products, Planting Seeds, Potatoes and Potato Products, Poultry and Products, Sanitary/Phytosanitary/Food Safety, Sugar, Tomatoes and Products, Trade Policy Incident Report, Tree Nuts, Vegetables, Wine, Policy and Program Announcements

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Report Highlights:

This report contains information related to the process of self-registering as an overseas manufacturer of imported food as specified in the General Administration of Customs of the People's Republic of China (GACC) Decree 248. Along with screen shots of the GACC website, there is some limited guidance and instruction on how to work through steps of the self-registration process. Questions on self-registration and Decree 248 should be sent to GACC points of contact identified in this and previous reports.

THIS REPORT CONTAINS ASSESSMENTS OF COMMODITY AND TRADE ISSUES MADE BY USDA STAFF AND NOT NECESSARILY STATEMENTS OF OFFICIAL U.S. GOVERNMENT POLICY

SENSITIVE BUT UNCLASSIFIED

On November 2, 2021 the General Administration of Customs of the People's Republic of China (GACC) launched a website for the self-registration of overseas food production, processing, and storage facilities. This report contains screen shots and some explanatory information to the website, which is almost completely in Chinese. The website has been modified at least once since it was first launched. Questions on registration should be sent to GACC officials whose contact details are provided, below.

GACC Decree 248 states that facilities producing products other than those on the list below and who are exporting products to China should self-register on the GACC website. Please note that GACC has not yet provided Harmonized Tariff System codes or further definitions for the below-mentioned items.

- Meat and meat products
- Sausage casings
- Aquatic products
- Dairy products
- Bird nests and bird nest products
- Bee products
- Eggs and egg products
- Edible oils (and fats) and oilseeds
- Stuffed wheaten products
- Edible grains
- Milled grain industry products and malt
- Fresh and dehydrated vegetables and dried beans
- Condiments
- Nuts and seeds
- Dried fruits
- Unroasted coffee beans and cocoa beans
- Foods for special dietary purposes
- Health foods

Please refer to the reports below for additional information on GACC Decrees 248 and 249. FAS China will provide information on the implementation of both decrees as it becomes available.

- [Decree 248 Foreign Facilities Self-Registration Website Launched - November 3, 2021](#)
- [Notes from Information Sessions on GACC Decrees 248 and 249 - October 22, 2021](#)
- [GACC Issues Explanatory Letter on Decree 248 - October 8, 2021](#)
- [Interpretative Guidance on Imported Food Labeling Requirements in Decree 249 - August 13, 2021](#)
- [Decrees 248 and 249 Status Update on Facilities Registration and Food Safety Measures - May 25, 2021](#)
- [Administrative Measures on Import and Export Food Safety - Decree 249 - May 7, 2021](#)
- [Overseas Facilities Registration Regulation - Decree 248 - April 20, 2021](#)

- [China Notified the Draft Administrative Measures on Import and Export Food Safety - December 11, 2020](#)
- [China Notifies Revised Overseas Facilities Registration Regulations as TBT 1522 - December 2, 2020](#)
- [China Released Draft Administrative Measures for Registration of Overseas Producers of Imported Foods - December 6, 2019](#)

In a September 29 letter GACC provided the following contact points for inquiries on Decree 248:

Contacts: Ding Tianjian and Shang Kaiyuan

Phone: 86 15900270722; 86 10-65194443

Fax: 86 10-65194715

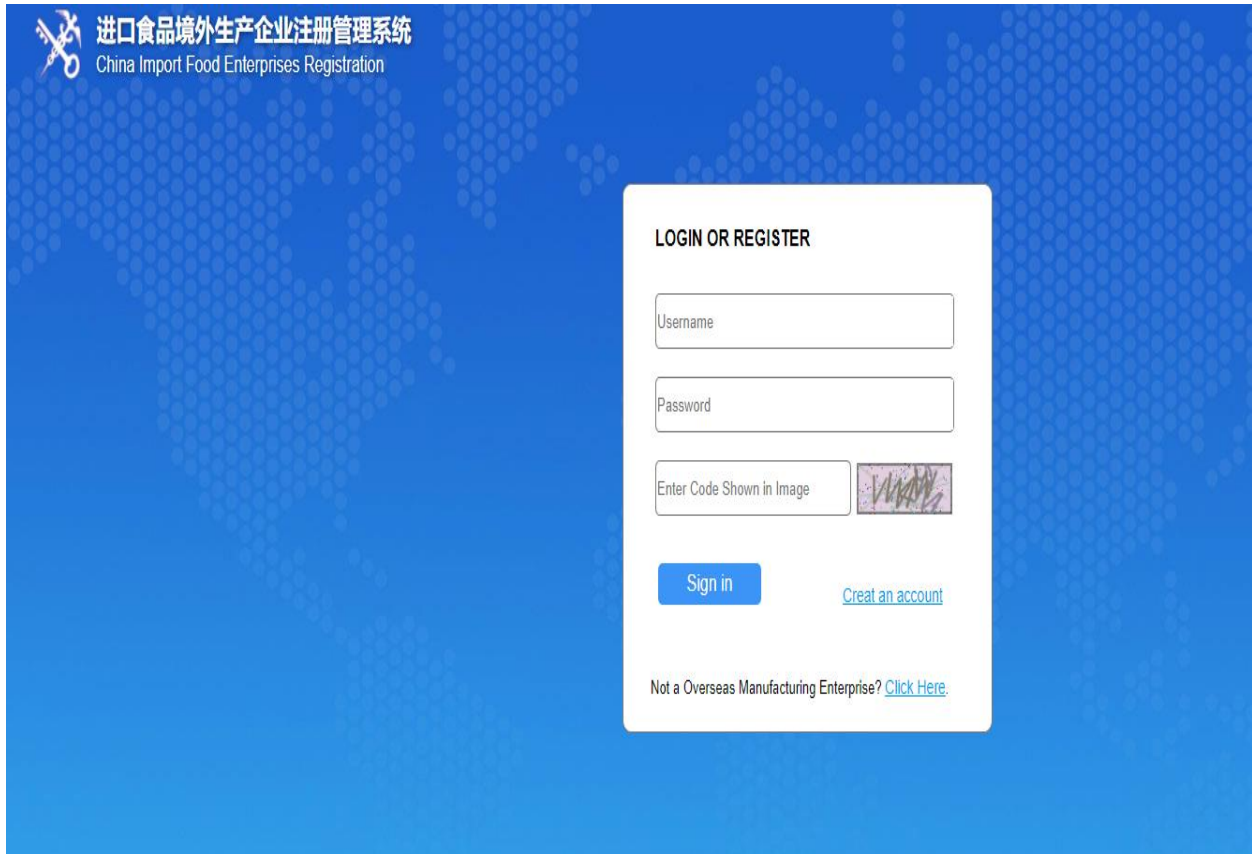
Email: shipinjuyichu@customs.gov.cn; division_registration@customs.gov.cn

The screen shots and explanatory information for this unofficial guide to the website begins on the next page.

Unofficial Guide to the Overseas Facility Registration Website

Step 1: Go to the official registration website: [E-government Platform for the Origin of China's Exports \(singlewindow.cn\)](http://singlewindow.cn).

Step 2: Click “Create an account” to set up a user account.



The screenshot shows the login and registration interface for the China Import Food Enterprises Registration system. The page has a blue background with a white central form. In the top left corner, there is a logo and the text: 进口食品境外生产企业注册管理系统 (China Import Food Enterprises Registration). The form is titled "LOGIN OR REGISTER" and contains the following fields and elements:

- A text input field labeled "Username".
- A text input field labeled "Password".
- A text input field labeled "Enter Code Shown in Image" next to a CAPTCHA image showing the number "11111".
- A blue button labeled "Sign in".
- A blue link labeled "Creat an account".
- A link at the bottom: "Not a Overseas Manufacturing Enterprise? [Click Here.](#)"

Step 3: Overseas Enterprise Registration

Fill out the information, and then click (Register now).

境外账号注册(Abroad Enterprise Registration)

账号信息(ENTERPRISE NAME/ADDRESS INFORMATION)	
*用户名(USERNAME)	<input type="text" value="6-18位英文字母或字母与数字组合"/>
*密码>Password)	<input type="text" value="8-16位大小写字母、数字和符号任意三种及以上组合"/>
*确认密码(Confirm Password)	<input type="text"/>
*所在国家或地区(Country/Area)	<input type="text" value="请选择地区(Please select a country)"/>
注册号(Approval NO)	<input type="text"/>
*工作单位(Enterprise Name)	<input type="text"/>
工作部门(Department)	<input type="text"/>
工作职务(Post)	<input type="text"/>
*联系人(Contacts)	<input type="text"/>
*联系电话(Phone Number)	<input type="text"/>
联系传真(Fax Number)	<input type="text"/>
联系手机(Tel)	<input type="text"/>
*联系地址(Enterprise Street Address)	<input type="text"/>
*联系邮箱(E-mail Address)	<input type="text"/>
备注(Remarks)	<input type="text"/>

立即注册
(Register now)

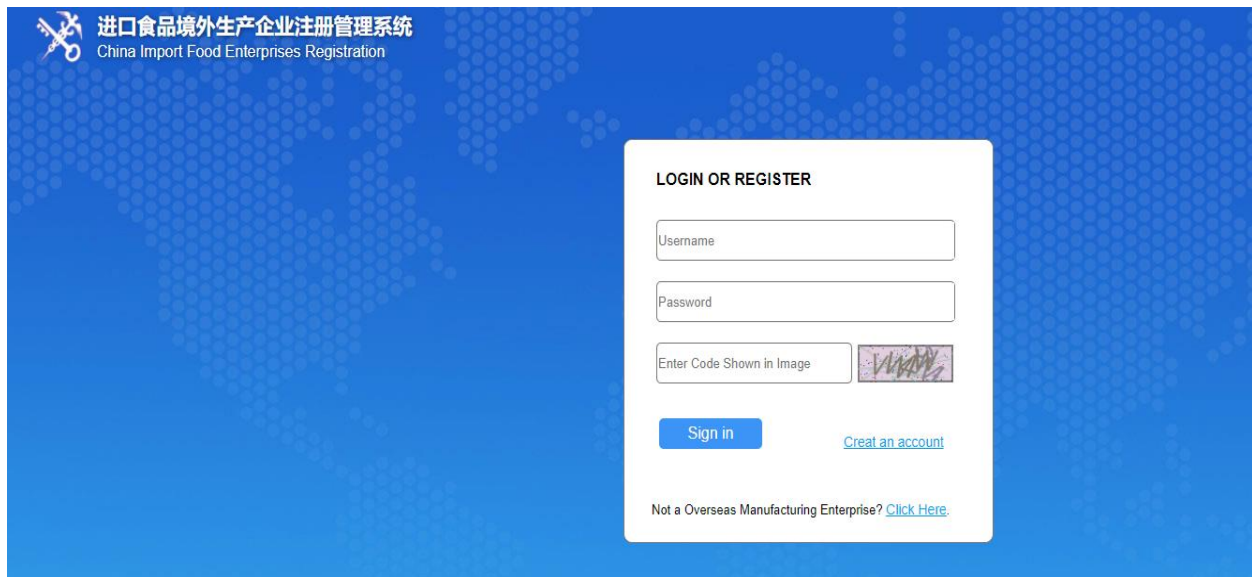
Step 4: Successful registration screen.

The website will then indicate that registration is complete – which means that you have created an account.

注册完成



Step 5: Go back to [E-government Platform for the Origin of China's Exports \(singlewindow.cn\)](http://singlewindow.cn) and log in with your chosen username and password.

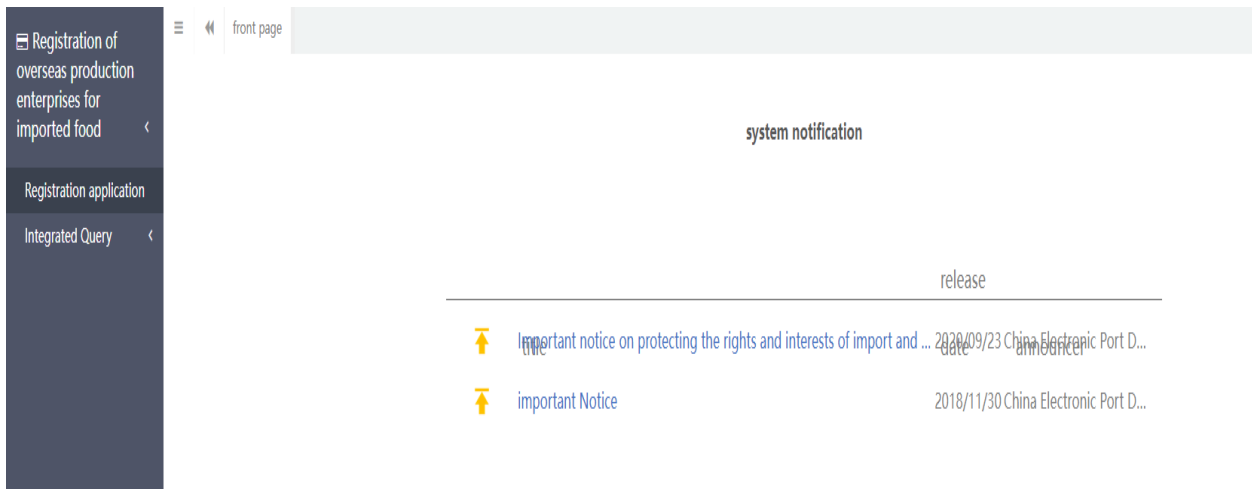


Step 6: Click 注册申请 Registration Application on the left-hand side of the screen.

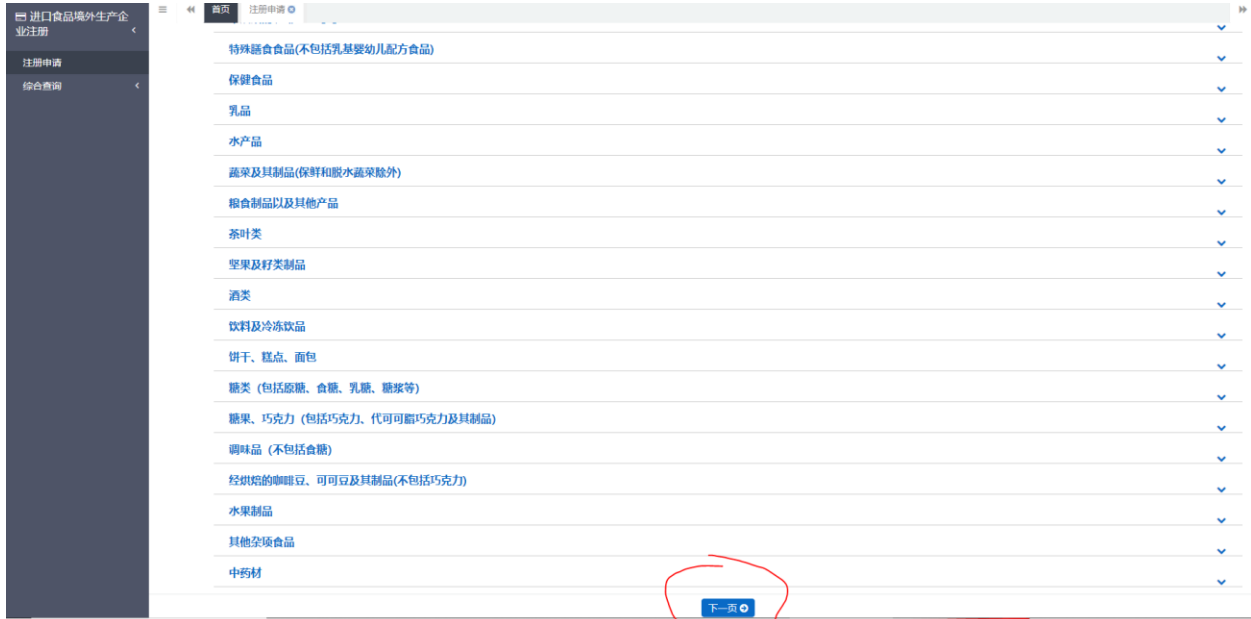


[Note: Most web browsers have a web translation feature. While we have included screen shots using translation below, registrants may find it useful to become familiar with and use the translation feature in their own web browser. End Note.]

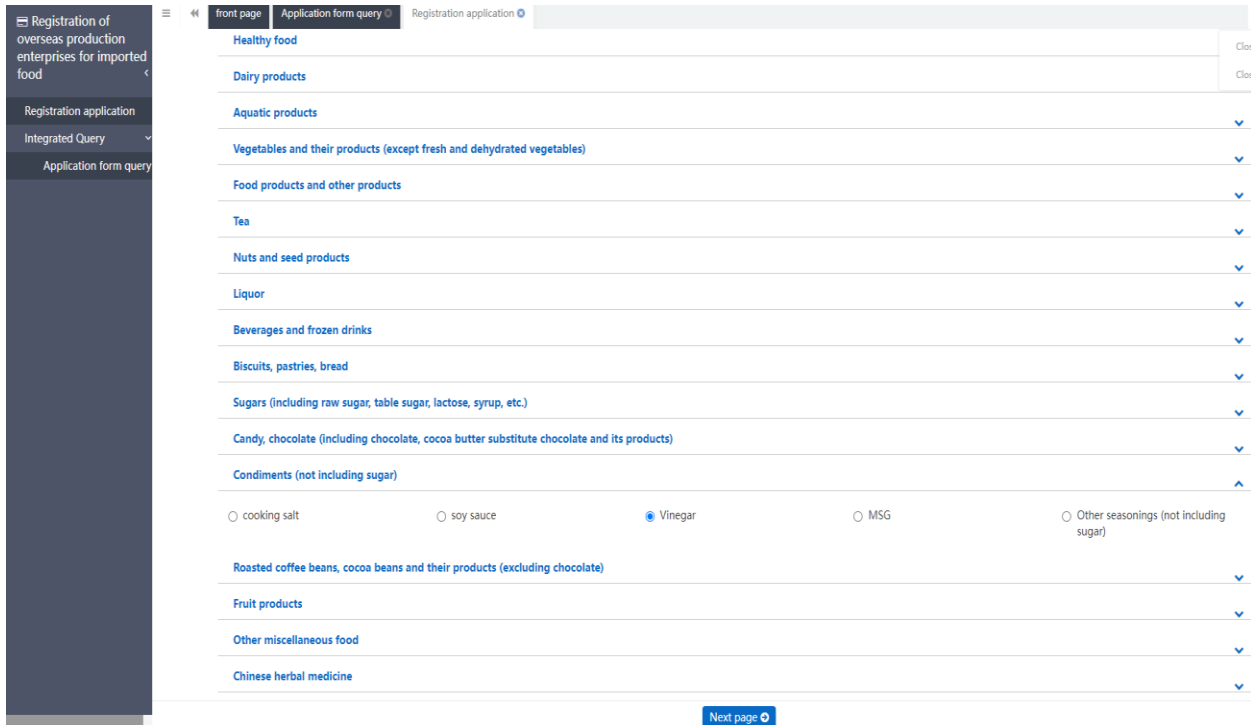
Browser translation



Step 7: Select Product Category, and then click 下一步 (next page)



Browser translation



Step 8: Fill out the company information requested in each of the four tabs at the top of the screen with your overseas facility information. The tabs are basic company information, production related information, enterprise statement, and attachment. Required information fields are marked by a red asterisk. In some cases, links not marked with a red asterisk launch secondary forms that contain required information fields. An example of this is the “Products to be registered/added to China” link in Tab 1.

Tab 1: Basic company information

企业基本信息
生产相关信息
企业声明
附件信息

已保存
删除

当前为暂存状态

企业基本信息

*所在国家（地区）：

*所在国家（地区）主管当局批准的注册编号：

所在国家（地区）注册批准机构名称：

（在华）注册编号：

（在华）注册时间：

（在华）注册有效期：

*企业名称：

*生产场所地址：

*建厂时间：

*法定代表人姓名：

*法定代表人电话：

*法定代表人邮箱：

*联系人姓名：

*联系人电话：

*联系人邮箱：

改扩建日期：

改扩建项目：

改扩建生产设施：

备注

*企业身份证明文件：

附件上传

拟对华注册/增加的产品

+新增

序号	拟输华具体产品	HS编码/CIQ编码	产品品牌	贮存库数量	贮存库容量	年设计生产加工能力	实际生产/加工能力	操作
无匹配数据								

近2年出口贸易情况

+新增

序号	出口具体产品	出口贸易时间	出口国家或地区	操作
无匹配数据				

Browser translation

front page Application form query Registration application Vinegar

Basic information of the company Production related information Enterprise statement Attachment information

Temporary storage delete Currently in temporary storage

Basic information of the company

*Country (Region): 美国-United States of America *Registration number approved by the competent authority of the country (region): 08012345 Name of the registration and approval agency in the country (region):

(In China) Registration Number: (In China) Registration time: (In China) Registration Validity Period:

*Company Name: American Embassy *Address of production site: *Plant construction time:

*Legal Representative: *Phone of legal representative: *Email of legal representative:

*Contact name: *contact number: *Contact email:

Date of renovation and expansion: Reconstruction and expansion projects: Reconstruction and expansion of production facilities:

Remark

*Corporate identity documents: Updating files

Products to be registered/added to China + Add

Serial...	Specific products to b...	HS code/CIQ code	product brand	Number of storage wa...	Storage capacity	Annual design, produ...	Actual production/pro...	operate
No matching data								

Export trade situation in the past 2 years + Add

Serial...	Export specific products	Export trade time	Export country or region	operate
No matching data				

Click link “Products to be registered/added to China”

front page Application form query Registration application Vinegar

Products to be registered/added to China

*Production type: Production Processing Store

*Specific products to be exported to China:

*HS code/CIQ code: 其他调味品

*product brand: Branding

Number of storage warehouses (a): Production type selection and storage need to be filled in

Storage capacity (cubic meters): Production type selection and storage need to be filled in

*Annual design production and processing capacity (tons/year): Please enter the annual design production and processing capacity (tons/year)

*Actual production/processing capacity (tons/year): Please enter the actual production/processing capacity (tons/year)

(Reminder: Only .jpg|.jpeg|.gif|.png|.bmp|.pdf files can be uploaded, and the size of a single file cannot exceed 4M)

Serial number	Attachment type	file name	operate
1	Product photos to be exported to China	-	-

add files

save Reset

Click link “Export trade situation in the past 2 years”

Export trade situation in the past 2 years

Export specific products:

Export trade time:

Export country or region:

save Reset

Tab 2: Production related information

企业基本信息 生产相关信息 企业声明 附件信息

保存 删除

当前为暂存状态

原料/配料信息

+新增

序号	产品名称	原料/配料名称	来源国家	该原料/配料在产品中比例	操作
无匹配数据					

生产对应关系

+新增

序号	拟输华具体产品	关联企业名称	关联企业是否有所在国注册号	关联企业所在国注册号	关联企业是否获得在华注册资格	操作
无匹配数据						

生产加工用水

*水源:

公共用水 企业自有水源

*是否对生产/加工用水的水质进行检测:

是 否

产品加工工艺

*产品加工工艺:

如清洗、热/冷处理时间及温度、腌制、脱水、包装等信息

附件上传

人力资源

*企业员工总数:

*管理技术人员数量:

Browser translation

Basic information of the company **Production related information** Enterprise statement Attachment information

Temporary storage delete

Currently in temporary storage

Raw material/ingredient information

+ Add

Serial number	product name	Raw material/ingredient name	Country of origin	The ratio of the raw material/ingredient	operate
No matching data					

Production Correspondence

+ Add

Serial number	Specific products to be exported	Associated company name	Does the affiliated company have	Registration number of the company	Whether the affiliated company	operate
No matching data						

Production and processing water

*Water source:

Public water Enterprise's own water source

*Whether to test the water quality of production/processing water:

Yes no

Product processing technology

*Product processing technology:

Information such as cleaning, heat/cold treatment time and temperature, pickling, dehydration, packaging, etc.

Updating files

Human Resources

*Total number of employees:

*Number of management technicians:

Click link: “Raw material/ingredient information”

Raw material/ingredient information

Specific products to be exported to China:

+ New ingredients

*Ingredients name:

*Source country (region):

*The ratio of the raw material/ingredient in the product:

save

Reset

Click link “Production Correspondence”

≡ << front page Registration application Vinegar

Production Correspondence

Specific products to be exported to China:

*Type of affiliated company: Raw material supplier Reprocessing company Other

Types of other affiliates:

*Associated company name:

*Has the affiliated company obtained the registration number of the country in which it is located: Yes no

Registration number of the country where the associated company is located:

*Whether the affiliated company has the qualification to register in China: Yes no

save

Reset

Tab 3: Enterprise statement

企业基本信息 生产相关信息 **企业声明** 附件信息

  当前为暂存状态

声明信息

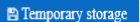

*请下载企业声明, 并按要求签字盖章后, 上传扫描件:



Browser translation

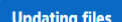
≡ << front page Registration application Vinegar

Basic information of the company Production related information **Enterprise statement** Attachment information

  Currently in temporary storage

Declaration information

*Please download the [company statement](#) , sign and seal as required, and upload the scanned copy:



Tab 4: Attachment information

企业基本信息 生产相关信息 企业声明 **附件信息**

临时保存 删除 当前为暂存状态

附件信息

提示: 可上传后缀名为.jpg|.jpeg|.gif|.png|.bmp|.pdf等文件, 单个文件大小不能超过4M.

序号	附件类型	是否必传	文件名称	操作
1	所在国家主管当局颁发的许可生产证明	必传	-	-
2	拟输华产品照片	必传	-	-
3	企业声明	必传	-	-
4	加工工艺流程图	非必传	-	-

上一页 预览

Browser translation

Basic information of the company Production related information Enterprise statement **Attachment information**

Temporary storage delete Currently in temporary storage

Attachment information

Tip: You can upload files with the suffix named .jpg|.jpeg|.gif|.png|.bmp|.pdf, and the size of a single file cannot exceed 4M.

Serial number	Attachment type	Must pass	file name	operate
1	Licensed production certificate issued by the competent authority of the country where you are located	Must pass	-	-
2	Product photos to be exported to China	Must pass	-	-
3	Enterprise statement	Must pass	-	-
4	Processing flow chart	Not required	-	-

Previous page Preview

After filling out all of four tabs, click 预览 (Preview)

Step 9: On the Review page, click 申报 (Declare).

首页 注册申请 食品

*企业员工总数:

*管理技术人员数量:

声明信息

*请下载企业声明, 并按要求签字盖章后, 上传扫描件:

附件上传

附件信息

提示: 可上传后缀名为.jpg*.jpeg*.gif*.png*.bmp*.pdf等文件, 单个文件大小不能超过4M.

序号	附件类型	是否必填	文件名称	操作
1	所在国家主管当局颁发的许可生产证明	必传	-	-
2	拟输华产品照片	必传	-	-
3	企业声明	必传	-	-
4	加工工艺流程图	非必填	-	-

申报 返回

Browser translation

front page Registration application Vinegar

*Number of management technicians:

Declaration information

*Please download the [company statement](#), sign and seal as required, and upload the scanned copy:

Updating files

Attachment information

Tip: You can upload files with the suffix named .jpg*.jpeg*.gif*.png*.bmp*.pdf, and the size of a single file cannot exceed 4M.

Serial number	Attachment type	Must pass	file name	operate
1	Licensed production certificate issued by the competent authority of the country where you are located	Must pass	-	-
2	Product photos to be exported to China	Must pass	-	-
3	Enterprise statement	Must pass	-	-
4	Processing flow chart	Not required	-	-

declare return

Attachments:

No Attachments.